Come work at Undrcut Pte Ltd, one of the leading companies in our field in the digital marketing industry. We're now hiring a seasoned Graphic Designer to join our team. If you're excited to be part of a winning team, Undrcut is a great company for you. This is the opportunity you've been looking for.

**Responsibilities:**

* Study design briefs and determine requirements
* Schedule projects and define budget constraints
* Conceptualize visuals based on requirements
* Prepare rough drafts and present ideas
* Develop illustrations, logos and other designs using software or by hand
* Use the appropriate colors and layouts for each graphic
* Work with copywriters and creative director to produce final design
* Test graphics across various media
* Amend designs after feedback
* Ensure final graphics and layouts are visually appealing and on-brand
* Responsible for all marketing activities within the company.
* Responsible for marketing Budget allocation.
* In-charge of corporate identity branding (Logo, stationery printing, poster etc.).
* In-charge of advertising and promotional activities of all our products and services.
* Liaise with vendors and advertising platforms.
* Responsible for managing corporate gifts inventories.
* In-charge of guest invitation for company function organizing.
* Obtain quotations for company corporate gifts purchases and printing requirements.
* Handle public relations matters.
* Any other ad hoc duties assigned by superior.

**Requirements**

* Candidate must possess at least Diploma/Advanced/Higher/Graduate Diploma in any field.
* At least 1 Year(s) of working experience in the related field is required for this position.
* Preferably with F&B experience
* Proven graphic designing experience
* A strong portfolio of illustrations or other graphics
* Familiarity with design software and technologies (such as InDesign, Illustrator, Dreamweaver, Photoshop)
* A keen eye for aesthetics and details
* Excellent communication skills
* Ability to work methodically and meet deadlines